Dear Parent / Carer

We have reviewed the way in which collect Subs from you and recognise that most parents are now paying directly into the Groups bank account via BACS. We would like to encourage all parents to use this form of payment as it efficient and saves the Leaders having to pass cash or cheques to the Treasurer for banking. Which may lead to delays in payments being processed. We have also been asked if it is possible to pay monthly.

We have therefore decided to offer two payment options:

1. BACS payment of £40/Term payable within the first two weeks of Term.
2. A Standing Order of £10/month payable on a regular day of the month. (This would be a total of 12 payments over the course of the year). We will only accept monthly payment via Standing Order.

If you are unable to use either of these methods of payment please talk to your Leader to discuss alternative arrangements.

Details of the Groups Bank account are as follows:
Sort Code 40-38-34, A/C 60018627 2nd Reepham Scout Group.

Please ensure when making a transfer that in the reference box you include the Section and Childs Name **(e.g Beaver, J Smith)** in order that are treasurer can reconcile the Bank Statement with the groups records this should ensure no embarrassing calls chasing payments are made.

We also reviewed costs at 2nd Reepham Scout Group and we are pleased to announce that we have agreed to keep the cost of Subs at £40/Term despite group running costs increasing. These costs include Insurance, Grasscutting, Gas and electricity. To allow us to increase our active programmes and offer more for the children we would like to encourage parents to offer Gift Aid against their payments. We appreciate not everyone will be able to do this but the extra money received from tax payers will enable the group to develop activities such as Archery and Climbing.

If you are able to we would like you to fill in the attached Gift Aid Declaration and pass it to your Leader.

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Name of child: ____

Section: Beavers / Cubs / Scouts (Please delete as appropriate).

Prefered Payment Method: £40 / Term
£10 / Month - Payment Day______________

Gift Aid Declaration: Yes / No

Signed_______________________________________Parent / Guardian